

A. Title of Project: Amendment to Agreement with Department of Children and Families
Pinellas Education Program (PREP)

If this is a contractual agreement requiring bids or formal quotes, the director of purchasing has authorized this agreement according to purchasing requirements.

___The “**Checklist for Contractual Agreements**” form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

___X___ N/A

Amount of Project: \$ 1,008,000.00

Status of Project:

New:

Renewal:

Amendment: X

If Amendment:

Additional Funds:

Reduced Funds:

Time Extension:

Other: Revised language

Fund Source:

State:

Federal: X

Other:

Length of Project: 24 Months

Starting Date: August 1, 2013

Ending Date: July 31, 2015

Strategic Direction(s): Student Achievement; Student Services

Program Description: The amendment to the agreement with the Department of Children and Families, Office of Refugee Services that was approved by the Board on May 21, 2013 revises the language to comply with a new HIPAA requirement. The Pinellas Refugee Education Program (PREP) is a comprehensive education and training program for refugees and entrants in Pinellas County. Funds are used to cover the costs of training and education for eligible students enrolled in district ESOL, AGE/GED, and vocational training classes for the target population. Funds are also used to provide marketing, case management, and support services.

Rationale: PREP provides newly arriving refugees, asylees, and parolees with a variety of services for achieving English literacy, career and technical training, and securing gainful employment, with the ultimate aim towards self-sufficiency.

Usage in other districts:

Yes: X

No:

Visits by PCS Staff:

Date: April 18, 2013

Person: Arlene Corbin, Director,
pTEC St. Petersburg

Students to be served/Target Audience: Refugees, Asylum applicants of all nationalities; Cuban/Haitian entrants, Amerasians; Certified Victims of Human Trafficking; lawful permanent residents who adjusted from prior refugee, entrant or asylum status and special immigrants of Iraqi or Afghan nationality, who have been in the United States for sixty months or fewer.

Performance Data, Research Findings, or Improvement Results: DCF provides performance measures for completion and retention.

Contact Person: Doug Haskitt, Program Coordinator, Pinellas Refugee Education Program

Grant Proposal/Contract Developer(s): Department of Children and Families, State of Florida

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: Pinellas Refugee Education Program / Pinellas Technical Education Centers in St. Petersburg and Clearwater

Budget:

Personnel (Salaries & Fringe)	\$661,220.00
<ul style="list-style-type: none">• Proposal Specialist (1 existing)• Clerks (3.5 existing)• ESOL Instructors (4 part time existing)• Nursing Instructors (1 part time existing)	
Materials & Supplies	\$ 39,932.00
Travel & Registrations	\$ 6,000.00
Purchased Services	\$ 259,940.00
<ul style="list-style-type: none">• Student support (training costs, support services, assessment, transportation assistance)	
Indirect Costs (Federal Funds Only)	\$40,908.00
TOTAL	\$1,008,000.00